



Natural Resources Conservation Service
6013 Lakeside Boulevard
Indianapolis, IN 46278

December 13, 2007

SUBJECT: ENG-Attendance at the Indiana Land Improvement Contractor (INLICA) Statewide Workshops

TO: All NRCS Employees

File Code: 210-3

The following NRCS employees are authorized to attend the annual INLICA workshops on official time at government expense: area engineers, technical team members approved by their technical team leader, and other employees approved by their Area Conservationist.

There will be four (4) area workshops this year. The dates and locations are listed below:

Thursday, January 10th – Francesville Fire Station (NW)
Friday, January 11th – Bluffton 4-H Building (NE)
Monday, January 14th – Ponderosa Steakhouse-Washington (SW)
Tuesday, January 15th – Broad Acres Restaurant – North Vernon (SE)

Further details on the workshops will be distributed via email as soon as it becomes available from INLICA.

Donna Clark, Executive Director with INLICA, will keep a list of NRCS attendees at the workshops and will bill NRCS after the workshops. Please indicate to Donna at registration that you are an NRCS employee.

If you have questions concerning attendance, please contact your Area Conservationist. Other questions concerning the workshops may be directed to Mike Cox, SCE, at (317) 290-3200, ext. 353. **If you are planning on attending one of the workshops, please let Mike Cox know by January 4th.**

/s/

JANE E. HARDISTY
State Conservationist

cc: Donna Clark, Executive Director, INLICA, 2055 S 125 W, New Castle, IN 47362
Bob Clark, President, INLICA, 2055 S 125 W, New Castle, IN 47362