

United States Department of Agriculture



Natural Resources Conservation Service  
6013 Lakeside Blvd.  
Indianapolis, IN 46278

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June 2, 2008

SUBJECT: FNM – Travel to the 2008 Federal Women’s Program (FWP) Training Conference

TO: All NRCS Employees

File Code: 250-13-19

**ACTION REQUIRED BY: June 5, 2008**

The Natural Resources Conservation Service (NRCS) Federal Women’s Program (FWP) Training will be held in, Indianapolis, Indiana on June 18-19, 2008, at the Fall Creek Valley Middle School, located at 9701 E 63<sup>rd</sup> Street. The theme of the seminar is “Seeking Perfect Balance”. Registration is between 7:30 and 8:30 a.m. on both days and the classes will conclude at 4:30 p.m. The seminar hours are from 8:00 a.m. to 4:30 p.m. Each participant will attend five workshops, two on the first day and three on the second day.

This training is available to all employees within the state. Please note that your attendance at the seminar and the registration fee must be approved by your supervisor prior to you sending in the registration forms. Please submit names to Gary Maners by June 5, 2008. The cost of the seminar is \$50.00. Payment will be taken care of by the state office.

Registration and information concerning the seminar is located on the web at <http://indianapolis-fea.org>. Please review the descriptions of the workshops, complete the registration form and return it via e-mail to [Rebecca.crawford@ssa.gov](mailto:Rebecca.crawford@ssa.gov) or you may fax the registration form to 317-226-6665 by June 5, 2008.

If you have any questions concerning this information, please contact Rebecca Crawford at 317-532-0067, ext. 3103.

/s/

JANE E. HARDISTY  
State Conservationist

cc: Gary Maners, ASTC (O/A & Evaluations), NRCS, Indianapolis, Indiana  
Rita Schaus, SEPM, Federal Women’s Program, NRCS, Rockport, Indiana