

United States Department of Agriculture



Natural Resources Conservation Service
6013 Lakeside Blvd.
Indianapolis, IN 46278

October 4, 2007

SUBJECT: FNM – Travel to the 15th Annual National Organization of Professional Black
Natural Resources Conservation Service Employees (NOPBNRCSE) Training

TO: All Employees

File Code: 250-13-19

ACTION REQUIRED BY: October 17, 2007

The National Organization of Professional Black Natural Resources Conservation Service Employees (NOPBNRCSE) will hold its 15th Annual Training Conference in New Orleans, LA, at the Marriott New Orleans, 555 Canal Street, New Orleans, LA 70130, during the week of December 10 – 14, 2007. This year's theme is "Bring Conservation Back to the Bayou."

The registration fee is \$300.00 and is due November 1, 2007. Registration forms and other conference information can be printed from the NOPB web page at www.nopbnrcse.org.

A block of rooms has been reserved under the group code "NOPBNRCSE" through November 12, 2007. The phone number to call for reservations is (504)581-1000.

The following attendance categories may receive approval consideration by their supervisor on a "government time and expense" basis.

- Presenting a topical paper or other agenda fulfillment
- Regional Chapters Officers and Executive Board Member
- Chairperson of the Midwest Regional Chapter Committee/Task Force
- State/Regional Representatives
- Member of Regional Conservationist's Staff
- Training – To attend for training purposes, the course must be identified in your Employee Development Plan (EDP)

All employees requesting attendance on a "government time and expense" or "government time only" basis must submit their names to their supervisor for approval. Supervisors are requested to then submit their complied lists to Gail Voiles by paper or email by October 17, 2007.

/s/

JANE E. HARDISTY
State Conservationist

cc: Kimberly Neumann, Area Conservationist – NE, NRCS, Fort Wayne, IN
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