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PART IN480 – FIELD OFFICE TECHNICAL GUIDE COMMITTEE

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PART IN480 – PLANT MATERIALS COMMITTEE

IN480.1

IN480.1 Purpose.

The NRCS Indiana Plant Materials Committee will serve to provide technical expertise and input from a variety of technical disciplines, experience levels, and locations throughout Indiana on Technical Needs concerning plants as they relate to the Plant Materials Program and Plant Materials Centers serving Indiana, and to promote the Program with the State.

IN480.2 Plant Materials Committee Membership.

(a) The Committee will consist of the following individuals:

- NRCS State Agronomist.
- NRCS State Biologist.
- NRCS State Forester.
- NRCS State Resource Conservationist.
- Two (2) NRCS Area Staff (Resource Management Specialist and Grazing Specialist) from different Administrative Areas of the state.
- At least four (4), but no more than six (6), Field-Level members (at least one (1), but no more than three (3), from each NRCS Administrative Area).
- Preferably at least two (2), but no more than four (4) Conservation Partnership staff.
- Staff from the Plant Materials Centers serving Indiana (Michigan and West Virginia).

(b) FOTG Committee Membership Duration: State Office Technology staff will be active in the committee per their job descriptions and responsibilities.

IN480.3 Plant Materials Committee Responsibilities

(a) NRCS Indiana State Forester/Botanist serves as the chair of the Plant Materials Committee to set up meetings, distributes materials prior to meetings, coordinates business plans, coordinates activities with the Plant Materials Centers, ensures that all NRCS policies concerning the Plant Materials Program in Indiana are followed, promotes the Plant Materials Program at the State Level, provides guidance and direction for new members, and provides input and comment on all committee decisions.

(b) Other Indiana State Office Members provide input and comment on all plant materials items and committee decisions, and assists with other plant materials needs.

IN480-1

IN480.3 (c)

(c) Indiana Area Office, Field Office, and Partnership Members: provide input and comment on all plant materials items and committee decisions, coordinates field activities with local offices, promotes the Plant Materials Program at the Area Level, and assists with other plant materials needs.

IN480.4 Committee Member Appointment Terms

(a) Area Office, Field Office, and Partnership Employee members of the Committee will be requested to serve on a voluntary basis as approved by their supervisors, and will be requested to serve on the Committee for terms of up to three (3) years. Volunteer members may request to be dismissed at any time due to other priority workload or at the request of their supervisor.

(b) State Office Technology staff will be active in the Committee per their job descriptions and responsibilities.

(c) As members leave or their terms are due, volunteers will be solicited based on the membership needs as described above.

IN480.5 Committee Meetings

(a) The Committee will meet at least quarterly throughout each fiscal year. Meetings are typically held in the NRCS State Office in Indianapolis from 9:30 to 3:00; a conference call option is available in lieu of attendance in Indianapolis. An Annual Meeting is typically held to evaluate plantings, receive training, etc.